

The Governance Statement 2015-16

<p>Annual Governance Statement for the Local Governing Body of Short Stay School for Norfolk July 2016</p>	
<p>In accordance with the School’s Scheme of Delegation from the Engage Trust, the core strategic functions of SSSfN Local Governing Body are:</p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision and ethos and strategic direction; 2. Holding the Heads of School to account for the educational performance of the schools and all their pupils; 3. Overseeing the expenditure of Pupil Premium funds and ensuring its successful impact. 	
<p>Governance arrangements</p>	<p>The Local Governing Body of SSSfN was re-constituted in 2014 and is now made up of 2 staff governors elected from Staff Forum, Head of School and CEO, 2 elected Parent Governors, 1 Stakeholder Governor, 3 Governors, 5 Directors and 1 Co-opted governor. Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school: on our Governing Body the Co-opted governor is a member of the local community and councillor. The full Governing Body meets once each half term, and we also have a Standards and Performance Committee, which focuses on teaching and Learning and curriculum offer, academic progress, attendance and behaviour. All finance, premises, health and safety and personnel matters are dealt with by Engage Trust central teams. See our website for a list of Governors.</p>
<p>Attendance record of governors</p>	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made). See SSSfN website for details of individual governors’ attendance at meetings.</p>

The work that we have done on our committees and in the governing body

The governing body restructured during this academic year such that all matters pertaining to finance, personnel, premises and health & safety were scrutinised at Trust level. This has allowed the local governing body to concentrate on matters relating to improving standards.

The Standards and Performance Committee have met regularly throughout the year (9 x). The aim of this committee is to scrutinise the academic work of the school and to this end School Leaders have presented reports and evidence covering: SEND, Assessment & Feedback, Teaching and Learning, Attendance & Behaviour, PSHE, Vulnerable Groups, Art & PE, Maths & English and Engagement.

The school improvement plan has been monitored and challenged through governor monitoring visits, evidence presented to the Standards & Performance Committee and Reports to the Local Governing Body.

By working with school leaders in this way effective monitoring of progress and standards has been achieved.

Safeguarding and SEND monitoring has been undertaken by governors through visits to schools and meeting to discuss matters with School Leaders.

Link governors for PSHE, Maths, Primary and Engagement have undertaken monitoring visits to bases to scrutinize the delivery of those areas.

Governor monitoring / scrutiny has become embedded in the school improvement process. Challenges of practice have caused in depth investigations and reviews by Senior Leaders e.g. Engagement. By staff and governors working together in this way the effectiveness of the governing body and school is enhanced

Governors have been fully involved in key leadership appointments including shortlisting. They have also been involved in interviews for all grades of staffing throughout the year.

During the course of the year, governors together with the Trust Administrator reviewed the process for induction of governors. As a result they have updated and modified a governor

	<p>handbook whilst also ensuring a more effective induction process is in place.</p> <p>Several new governors have been recruited to join the governing body whilst succession planning has been carefully managed.</p> <p>Governor Training has been undertaken in different formats: Training provided by external providers e.g. Equality & Diversity, Safer Recruitment, by internal providers e.g. Head of School – Data, CEO – Safeguarding, Governor Away Days which provided the opportunity for good practice to be shared and plans for the future to be discussed.</p> <p>.</p>
<p>Future plans for the governors</p>	<ul style="list-style-type: none"> • To continue to recruit Governors to enable LGB to become fully operational • To reinstate Stakeholders Forum and identify potential new Stakeholder governors • To have increased involvement and contribution to SSSfN SIDP • Specific Governors linked and responsible for monitoring SIDP objectives • To formulate and adhere to a Governor Monitoring Timetable • To capture Parent/pupil views • Improve communication to all stakeholders • Develop and consolidate relationships between Trust and LGB
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents/ stakeholders – please contact the Chair of Governors, via the Trust office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governors’ page of the SSSfN website.</p>

