

## The Governance Statement 2017-18

<p><b>Annual Governance Statement for the Local Governing Body of Short Stay School for Norfolk</b> 2017-18</p>	
<p>In accordance with the School’s Scheme of Delegation from the Engage Trust, the core strategic functions of SSSfN Local Governing Body are:</p> <ol style="list-style-type: none"> <li><b>1. Ensuring clarity of vision and ethos and strategic direction;</b></li> <li><b>2. Holding the Heads of School to account for the educational performance of the schools and all their pupils;</b></li> <li><b>3. Overseeing the expenditure of Pupil Premium funds and ensuring its successful impact.</b></li> </ol>	
<p><b>Governance arrangements</b></p>	<p>The Local Governing Body of SSSfN is made up of 2 staff governors elected from Staff Forum, Executive Head, Head of School Specialist, Head of School, CEO, 1 elected Parent Governor, 6 Governors and 1 Director of Engage Trust</p> <p>The full Governing Body meets once each half term, and we also have a Standards and Performance Committee, which focuses on Teaching and Learning and curriculum offer, academic progress, attendance and behaviour and expenditure and impact of the Pupil Premium. All other finance, premises, health and safety and personnel matters are dealt with by the Engage Trust ARP and Premises &amp; Health &amp; Safety Committees. See our website for a list of Governors.</p>
<p><b>Attendance record of governors</b></p>	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made). See SSSfN website for details of individual governors’ annual attendance at LGB meetings.</p>

**The work that we have done on our committees and in the governing body**

The Engage Trust central Committees and LGB Committees provide support and scrutiny pertaining to finance, personnel, premises and health & safety so allowing the local governing body to concentrate on matters relating to improving standards, safeguarding and Pupil Premium.

The Standards Committee have met regularly throughout the year. The aim of this committee is to scrutinise the academic work of the school and to this end, School Leaders have presented reports and evidence covering: Outcomes for pupils, SEND, Assessment & Feedback, Pupil trackers, Teaching and Learning, Attendance & Behaviour, Safeguarding, FEX and Engagement. Governors have monitored the impact of new KS3+KS4 Curriculum 2017/18 and the newly established Hub for alternative provision to ensure the appropriateness for the pupils and the effective use of resources for alternative provision.

School improvement this year has been informed by the POAP Post Ofsted Action Plan. The key priorities have been monitored and challenged through governor monitoring visits, evidence presented to the Standards & Performance Committee and Reports to the Local Governing Body. This helps to ensure that Governors are currently closely monitoring key POAP milestones and associated timelines and holding school leaders to account for ensuring all OFSTED recommendations are addressed.

The governors have supported the Senior Leaders in carrying out a comprehensive Safeguarding audit and review and have ensured that all issues identified within the OFSTED Safeguarding report have been addressed. Safeguarding and SEND monitoring has been undertaken by governors through visits to schools and meeting to discuss matters with School Leaders.

Governor monitoring / scrutiny is embedded in the school improvement process. Challenges of practice have caused in depth investigations and reviews by Senior Leaders e.g. Safeguarding and Child Protection.

Monitoring activities this year include:

- SCR compliance and Safeguarding training
- Implementation and impact of Pupil Trackers

	<ul style="list-style-type: none"> <li>● Provision for LAC pupils</li> <li>● SEND audit across bases</li> <li>● Effective use of PE and Sports grant</li> <li>● Provision for Outdoor Learning</li> <li>● Review of Behaviour policy and impact on learners</li> <li>● Pupil engagement and SMSC</li> </ul> <p>Governors are involved in staff recruitment when required. Governors have also been involved in staff capability proceedings as appropriate this year, working closely alongside HR from the LA for advice and support.</p> <p>Recruitment of governors remains a key issue due to the resignation of a number of governors during the year for personal and professional reasons. It will be imperative to recruit new governors to enable sufficient monitoring of our geographically spread schools around the county</p> <p>Governor Training has been undertaken in Safeguarding and Equalities. Both have been delivered in house. The lead safeguarding governor has also assisted in delivering training to school staff. Governors observe staff training days and school leaders meetings from time to time.</p> <p>Minutes of all Governors meetings include a log of actions and any challenge raised by governors. There is an evaluation pro forma completed by two governors at the end every FGB meeting.</p>
<p><b>Future plans for the governors</b></p>	<ul style="list-style-type: none"> <li>● To continue to recruit Governors to enable LGB to become fully operational</li> <li>● To provide support and challenge to the interim Headteacher and senior leaders and to ensure effective transition to new leadership structure across SSSFN</li> <li>● To review the Monitoring and link governor responsibilities to ensure all statutory areas and school improvement priorities are monitored effectively</li> <li>● To continue to monitor closely the effectiveness of behaviour policy, physical abuse against staff, FEX and school attendance</li> <li>● To develop engagement of stakeholders</li> </ul>

**How you can contact the governing body**

We always welcome suggestions, feedback and ideas from parents/ stakeholders – please contact the Chair of Governors, via the Trust office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governors' page of the SSSfN website.



