

Short Stay School for Norfolk

Standards and Performance

Draft Minutes

November 10th 4.30

Locksley

Attendees

Sue Cooke (SC) Chair of Cttee	Phil Harris (PH) Chair of Gov	Lynsay Barrett (LB) Staff Gov
Dennis Freeman (DF) Engagement Link Gov		

Invited / Observers

Jane McLennan (JM) Acting Deputy Headteacher, PSHE Lead	Alan Waldren (Engagement Lead)	
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No

Item

Action

1.0	Apologies and Absences	
1.1	Apologies were received and accepted from Jenny Bird and Sue Whittaker.	
2.0	Minutes of the Meeting held on September 15th 2015	
	These were accepted as an accurate record and signed by SC	
3.0	Matters arising.	
3.a	SC reported that the recommendation to appoint a post for data across the Trust had been taken to the FGM where the recommendation had been accepted.	SC & Deputy Headteacher
3.b	SC reported that the Governor Action plan would be taken to the Governor Away Day on Saturday 14 th November.	
3.c	SC reported that Pupil Premium plan would be presented to the next Standards & Performance MTG	

4.0	Scrutiny of Engagement	
4.a	<p>AW answered questions posed by the committee and presented evidence. JM provided further information when appropriate.</p> <p>The scrutiny report containing questions and answers is attached in Appendix 1.</p> <p>AW agreed to provide further evidence following the meeting.</p>	AW
5.0	Policies for approval	
5a	<p>Assessment & Feedback policy was presented for approval.</p> <p>JM explained that there had been no changes to the policy.</p> <p>SC queried with the staff if they felt the policy was a true reflection of what was actually happening in the classroom and whether it was working well.</p> <p>LB and JM assured the committee that the policy was working well and it was a true reflection of classroom practice</p>	Gov Query
5b	<p>Teaching and Learning policy was presented for approval.</p> <p>JM explained that there had been no changes to the policy.</p> <p>SC queried with the staff if they felt the policy was a true reflection of what was actually happening in the classroom and whether it was working well.</p> <p>LB and JM assured the committee that the policy was working well and it was a true reflection of classroom practice</p>	Gov Query
6.0	Scrutiny of PSHE	
	Deferred to next meeting 8.12.15	SC
7.0	Governor Monitoring Reports & Scrutiny Papers	
	Deferred to next meeting 8.12.15	SC
8.0	Date of Next Meeting 8th December 2015 Scrutiny of Attendance & PSHE	Sc JM LM
	<p>Meeting closed at 18.10</p> <p>Signed by SC Date 10.11.15</p>	