

Short Stay School for Norfolk

Standards Committee Meeting

Minutes

27TH June 2017 @ 1600

Locksley School, Locksley Road, NR4 6LG

Attendees

Jenny Bird - Chair	(JB)	Lynsay Barrett	(LB)	Jan Casey	(JC)
Nigel Wood	(NW)	Vicki Setters- Exec HT	(VS)	Lesley Moore	- by invitation
Jane Maclennan- by invitation		Becki Crews- by invitation		Annette Walker- by invitation	
				Andriana Sneddon	TA/Clerk

No Item

Action

Meeting commenced at 16.00

1.0	Apologies and Absences	
1.1	Apologies were received and accepted from Sandra Summerfield, Laura Sutton, Sue Cooke. TA advised that Tony McGhee had resigned as Governor for SSSfN.	
1.2	Jane Maclennan, Becki Crews, Annette Walker and Lesley Moore were welcomed to the meeting.	
2.0	Declarations of Pecuniary Interest	
2.1	No changes	
3.0	Previous Minutes	
3.1	Minutes of previous meeting 1/2/17 were accepted as a true and accurate record with no amendments and were signed off by Chair.	

4.0	Matters arising	
4.1	<p>Points to note as follows:</p> <ul style="list-style-type: none"> • Governors Assembly now transmuted to Voice of Child Working Party. Initial meetings are taking place across bases- summary to LGB • LS to forward materials developed for YP leaving care to prepare them for independence; LS to liaise with JC at DBS • LM confirmed that unsuccessful case study re attendance was available. • Governors requested that specific examples of activities planned by Clin Psych be added to PP Strategy Statement; VS confirmed that new interventions had been added after consultation with Clin Psych. 	<p>LS</p> <p>KW</p>
5.0	FEX data	
5.1	<p>Lesley Moore was welcomed to the meeting and invited to present her report based on previously notified Governor questions, attached. Lesley advised that she was appreciative of receiving Governor questions prior to meeting to allow a comprehensive and factual response. Lesley gave a thorough overview of exclusions Autumn and Spring terms- see report for detailed analysis of reasons for FEXs, exclusions by base, reintroduction processes across bases, intervention strategies and consistency.</p> <p>Lesley advised that this comprehensive analysis had led to conclusion of need for full school Behaviour Review to ensure consistency of reasons, length of FEX and a more consistent school approach in deploying intervention strategies that are successful in alleviating FEXs, planned for Sept 17 to be led by Sam Jackson and Antony Kennedy. This would involve collaboration with Specialist (Compass) bases where focus to reduce FEXs has had some success. Some tightening of administrative procedures have been carried out. Despite having been an intensive exercise, LM advised that this report confirmed need for Behaviour Review and would be a good foundation, providing a start position. LM was pleased that availability data/evidence was now driving school improvement.</p> <p>Governor queries as follows:</p> <ul style="list-style-type: none"> • Who makes decision re FEX at base? LM advised an emerging pattern but ideally should be confirmed by HoS to ensure consistency. Unfortunately this role unfilled but should be resolved Sept 17 ongoing. • Governors expressed some concern re increasing FEX for LAC and ME pupils; LM advised this will be a focus of Behaviour Review • Governors requested correlation between number SI's and FEX; LM to include • Governors queried how reintroduction processes could be consistent. LM advised that review would confirm a whole school approach including liaison with external agencies and production one page summary. • Governors queried to JB how Brooklands had managed to reduce FEX per pupil from Autumn to Spring; JB advised introduction weekly staff training and movement pupils to Compass significant contributors to reduction as well as pupil settling in to other strategies e.g. after school detentions. • Governors queried how consistency re days per FEX type would be 	<p>CHALLENGE</p> <p>CHALLENGE</p> <p>REQUEST</p> <p>CHALLENGE</p> <p>CHALLENGE</p>

	<p>established; LM advised Behaviour Review would develop guidelines and questions to be asked to establish appropriate days of FEX.</p> <ul style="list-style-type: none"> • Governors queried collaboration with Pinetree as some success evidenced there. • Inclusion Restorative Process in Rewards and Relationship Policy? Policy will be reviewed Autumn 17 • Governors requested ongoing FEX data to be provided as one page summary provided to LGB termly answering are FEX improving/declining and strategies used to alleviate. <p>Governors thanked Lesley for her presentation and looked forward to results of Behaviour Review.</p> <p style="text-align: right;">LM LEFT MEETING AT 1758</p>	<p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE</p> <p>REQUEST LM</p>
6.0	New KS3 Curriculum	
<p>6.1</p>	<p>Jane Maclennan and Becki Crews were welcomed to the meeting and invited to present development progress of new curriculum.</p> <p>Jane advised Governors of rationale behind change where it was recognised that for KS3 pupils on roll for longer than 2 terms, 60% moved to KSO and that 47% pupils were significantly below ARE for Maths and English. Subsequently the curriculum should be adjusted to meet <i>all</i> pupil needs with implementation Sept 17.</p> <p>Governors queried how the curriculum would be structured for different needs. Jane advised that on arrival at SSSfN , pupils are assessed and would enter one of 2 pathways;</p> <ol style="list-style-type: none"> 1. For pupils likely to return to mainstream, a prompt timeline for reintegration would be developed whilst school time would be academically focused on core subjects and classroom based 2. For pupils unlikely to reintegrate, a Nurture curriculum developed to address their specific learning difficulties based on successful Primary model trialed at Compass which would be topic driven in half termly blocks alongside core curriculum of English, Maths and Science. Jane explained that successful strategies to address behaviour issues due to lack of engagement/boredom could be transferred to a Secondary model. Jane further advised that these pupils were usually the most vulnerable and difficult to reach who found transition between Primary and Secondary phases challenging which could result in KSO; this Nurture group would be taught in house and would be more closely overseen. Core teachers will teach core subjects but Nurture teachers will teach Foundation subjects. <p>Becki Crews explained how the topics will give context for learning and will be incorporated within all subjects to enhance engagement and thus support academic progress. The topics will overlap from Yrs. 5/6 to KS3 so allowing G&T pupils to extend their learning and will be on a 3 year cycle. Becki advised that LL's have been developed for every topic and resources were available for background support.</p> <p>Governors thanked all staff for the tremendous amount of work that has been achieved and were very impressed with topics chosen.</p> <p>Governors raised the following queries;</p> <ul style="list-style-type: none"> • Who will have responsibility for in class work differentiation? Jane advised 	<p>CHALLENGE</p> <p>SUPPORT</p>

6.2	<p>that this responsibility will be devolved to class teachers and Nurture teachers were keen to develop own curriculum. Jane further advised change in staff deployment in that pupils will now remain in same classroom to avoid transition time disruptions- concern noted by Ofsted, with exception Food, Science and PE.</p> <ul style="list-style-type: none"> • How will Pupil Voice be incorporated in terms of feedback? Jane advised Pupil feedback sheet will be completed after each lesson and feedback will be incorporated on Pupil Tracker. Topics are planned for review after first year and will take into account pupil feedback. • Opportunity for Parental involvement?-Becki advised planned end of topic exhibitions/fairs to display work to parents as well as development of Café and Family days • Flexibility within timetable to extend lessons where especial pupil engagement? Jane advised that some double and triple lessons had been incorporated within timetable to aid lesson flow and to aid relationship building with staff • Use of external AP providers?; VS advised some use of external providers but in house to provide some additionality to Curriculum; impact will be monitored via LL's. • Managing Wellbeing? Jane advised of expectation of some turbulence on introduction new subjects and ways of working but planned strategies for personal coping developed with Ed Psych.- funded via PP, and calming scripts developed. Introduction start day wellbeing/mindfulness time and end of day story telling as calming/containing strategy along with individual resource packs for pupil use. For staff, half-termly training in mental health issues and consultation slots for reflection purposes. <p>Governors thanked Jane and Becki for their comprehensive report and tremendous strides forwards in complete revamp of KS3 Curriculum.</p> <p style="text-align: right;">JM AND BC LEFT MEETING AT 1635</p> <p>Annette Walker was welcomed to the meeting and invited to present development progress of new KS4 curriculum. To put in context, Annette advised building on schedule, pupils' competition to develop logo, pupils excited and looking forward to new building and curriculum.</p> <p>Annette explained how pupils will follow ¼ pathways as demonstrated in packs, attached.</p> <p>Governors queries as follows;</p> <ul style="list-style-type: none"> • Was it possible for pupils to move between pathways? Annette confirmed that this was possible. • What accreditation was available for Performing Art? Annette advised currently Bronze and Silver Awards available but also investigating a different exam board for next year • Accreditation for DT? Currently awaiting available courses publication- possibly to BTEC level <p>VS advised Governors of phenomenal amount of work carried out by Annette Walker, Ricci Butler and Karl Plane in completely rewriting KS4 curriculum, SoW and LL's. Governors seconded this vote of thanks.</p>	<p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE</p> <p>SUPPORT</p> <p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE SUPPORT</p>
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	AW LEFT MEETING AT 1650	
7.0	Governor Monitoring	
7.1	POAP 2- Overview KS3+KS4 Curriculum. JC presented report, previously distributed and attached, correlating with presentations at point 6 above. No further queries raised.	
9.0	Monitoring Calendar	
9.1	Governors reminded to forward any outstanding monitoring reports to TA. Reports C/F to LGB; <ul style="list-style-type: none"> • POAP3-Monitoring systems-SC • SEN Improvement plan-SC • Brooklands NOR- SC 	ALL
10.0	AOB	
10.1	Calendar meeting dates 2017/18 agreed	
	Date and Time next meeting	
	18/7/17 at 4pm at Locksley School	
Meeting finished at 18.10		

Signed.....

Date.....