

# Short Stay School for Norfolk

## Standards and Performance Committee Meeting

### Minutes

12<sup>th</sup> November 2014@ 16.30

Locksley School, Locksley Road, NR4 6LG

#### Attendees

Sue Cooke - Acting Committee Chair (SC)		
Jenny Bird (JB)	Nicki Rider (NR)	

#### Invited / Observers

Vicki Setters – Deputy Head (VS)		
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#### No

#### Item

#### Action

<b>1.0</b>	<b>Apologies and Absences</b>	
1.1	Apologies were received and accepted from Lynsay Barrett (LB)	
<b>2.0</b>	<b>Approval of Terms of Reference</b>	
	Approved by all and Signed off/dated by Sue Cooke	
<b>3.0</b>	<b>Work plan for year ahead</b>	
	Work Plan agreed by all with the addition of: a) SIDP and SEF to be added for Governor Scrutiny within the meetings 07/01/2015 and 06/05/2015. b) 3 additional Standards meeting have been planned; 11/02/2015 and 05/04/2015, 08/07/2015. There will be 3 meetings in the spring term and 4 in the summer term. c) It was agreed that the sub- committee would also conduct a scrutiny of the Literacy and Numeracy with the 06/05/2015 meeting. d) Within the reports and Scrutiny governors would like the emphasis to be on what the results/data highlight and an action plan/development points of what is being done about it.	

<b>4.0</b>	<b>Policies for approval</b>	
	<p>Teaching and Learning – Approved with the addition of Governor monitoring and providing data reports to feedback to Governors.</p> <p>Assessment and Feedback – Approved with the addition of Governor monitoring and providing data reports to feedback to Governors.</p> <p>SEND – Addition information required within this policy:</p> <ul style="list-style-type: none"> <li>a) Addition of Statements as well as EHCP's as these are still current until 2018.</li> <li>b) Measuring success of strategies and provision; addition of – Where child/young person has an EHCP ensure ILP's are aligned, influenced and integrated into the objectives specified in the plan.</li> <li>c) Addition of: How we are ensuring SEND needs for learners in Engagement , receiving provision off site?</li> </ul> <p>SRE – Approved with an additional points under Aims and Objectives:</p> <ul style="list-style-type: none"> <li>a) Students understand the risks which can be associated with relationships</li> <li>b) the skills to keep themselves safe.</li> </ul> <p>Medicines – Bring back to next meeting on the 07/01/2015. Ask SG (Resources manager) to adapt NCC forms, removing the NCC logo's and adding the SSSfN logos, all the guidance docs have already incorporated these changes.</p> <p>Intimate Care – Approved</p>	
<b>5.0</b>	<b>SEN updates</b>	
	<ul style="list-style-type: none"> <li>a) Members of the Standards group have been provided with the new ILP/Assessment templates which fall in line with the new code of Practice.</li> <li>b) SEN register: shared the process of identifying Students on the SEN register and what impact this would have.</li> <li>c) EHCP referral process – ILP/Student Summary documents fall directly in line with each other. This should make the process of referring a child/young person for a EHCP a more straight forward process.</li> </ul>	
<b>6.0</b>	<b>A.O.B</b>	
	Nicki Rider has agreed to be the link governor for Engagement across the SSSfN	
<b>7.0</b>	<b>Date of Next Meeting</b>	
	07 January 15	

Signed by

Date 12 November 14

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