

Short Stay School for Norfolk

Standards and Performance Committee Meeting

Minutes

10th June 2015@ 16.30

Locksley School, Locksley Road, NR4 6LG

Attendees

Phil Harris (Chair of Gov)	Sue Cooke - Acting Cttee Chair (SC)	
Jenny Bird (JB)	Chris Herries (CH)	

Invited / Observers

Vicki Setters – Deputy Head (VS)	Lesley Moore - XLT Leader with responsibility for Maths Data (LM)	
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No	Item	Action
1.0	Apologies and Absences	
1.1	Apologies were received and accepted from Lynsay Barrett (LB)	
2.0	Minutes of the Meeting	
	Minutes of the Meeting of 6.05.2015 were adopted.	
3.0	Matters arising.	
	There were no matters arising from the meeting of 6.5.15	

4.0	Scrutiny of Maths progress across SSSfN	
	<p>Lesley Moore, XLT Leader with responsibility for Maths across the SSSfN was invited to the Standards and Performance Committee Meeting in order to provide governors with an opportunity to challenge progress.</p> <p>LM answered the questions posed by the committee as minuted in Appendix 1.</p> <p>As a result of the scrutiny exercise it was possible to discuss</p> <ul style="list-style-type: none"> • The strengths and areas that have gone well. • The comparison of different groups of students • The process of lesson monitoring which was seen as a strength in changing outcomes including use of support plans to improve teaching and learning 	GOV Challenge
5.0	Scrutiny of Attendance – Policy & Data	
	<p>Scrutiny of Attendance</p> <p>LM & VS answered a series of questions posed by the committee. Response to those questions is minuted in Appendix 2</p> <p>LM & VS explained the Attendance protocol including how the procedure worked at bases and how Fast Track had been used.</p> <p>In answer to a query by PH as to when students were monitored, the committee was advised that students with attendance below 85% were tracked weekly by the Leadership team.</p>	GOV Challenge
6.0	Scrutiny of Pupil Premium Report in relation to vulnerable groups	
	<p>It was decided that this scrutiny item would be more effectively investigated next term alongside progress of all groups as there was insufficient time for a detailed discussion.</p>	
7.0	Evidence of compliance with full entitlement for students at each base	
	<p>It was decided that this scrutiny item would be more effectively investigated at the start of next term</p>	

8.0	Agenda Items for next Meeting at 16.30 Locksley School	
	<p>Internal Review Report for Summer Term</p> <p>Pupil Premium – Plan for New Year</p> <p>Policy – SEND</p> <p>School Improvement Plan</p> <p>Governor Monitoring Visit Reports – Summary 2014/15</p> <p>Behaviour Report 2014/15 (FEX, RPI)</p> <p>Plan for Behaviour 2015/16</p> <p>CST Report 2014/15</p> <p>Meeting closed at 18.00</p>	<p>VS</p> <p>TB</p>

Signed by

Date 6.5.15

Note other than the last page all other pages need to be initialed