

Governor Monitoring Reports Summary 2016 /17

	Visit	Date	Gvnr	Summary	Issues for follow up	Action Taken
1.	Brooklands	13.9.16	SC	To monitor Primary numbers and reintegration	Length of time to complete conversion process SEN statement to EHCP	
2.	Rosebery	19.9.16	SC	SEN annual report Primary reintegration numbers	Re integration difficulties to be monitored and evidence collated for LA Annual Conversation	Exec HT meeting with LA Reintegration's team resulting in Schools Direction from Nov 16 Meeting with SEN Commissioner to discuss moving pupils into Specialist Placements
3.	Rosebery	19.9.16	SC	Updates from Secondary and Primary leads	EHCP process time length	
4.	Rosebery	19.9.16	SC	Delivery of Science Curriculum	Science accreditation options Technology to facilitate meetings between colleagues	Network manager
5.	Standards Committee Scrutiny- Science	20.9.16		LY's results and different group's progress Development Science Curriculum Moderation methods Staff CPD	Introduction LL's and moderation grids Introduction focussed interventions-girls Link with mainstream schools training sessions	
6.	Rosebery	29.9.16	SS	Initial visit Attendance BV incorporation into Primary curriculum GRT pupils	Transport issues impact on attendance figures FSP use to address attendance issues	
7.	Pott Row	12.10.16	SS	Initial visit Attendance	Re visit to complete visit	

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				BV incorporation into Primary curriculum GRT pupils		
8.	Standards Committee Scrutiny-Vulnerable Groups SEN LAC SEN&LAC Compass	20/10/16		Uncoded pupils Y11 Attainment and target setting PP interventions and results Curriculum development and increased accreditation Improving attendance, positive GCSE results Developing relationship with Virtual School Introduction and impact ePEP Pupils progress and attainment Improving attendance Behaviour management Introduction LL's and roll out across phases		
9.	Locksley	20/10/16	CC	Esafety	Governor to take part in esafety training Review esafety policy	January 2017 December 2016
10.	Locksley	31/10/16	SC	S/G Training LAC Training	Adequate time for designated teacher to undertake role Difficulties due to number of Virtual schools working with	
11.	Rosebery	3/11/16	LS	Safeguarding processes	Visitors issued SG leaflet at Reception	Refer to Trust PHS Committee

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					Governors to review Reception areas in monitoring reports to ensure consistency of welcome	
12.	DBS	7/11/16	CC	Behaviour tracker Implementation Learning Ladders	Visit other bases to monitor comparability Scrutinise progress data	
13.	Locksley	11/11/16	JC	Discuss issues relating to Bullying, Racism and GRT	To approve the reviewed Anti-Bullying Policy. To discuss all of the above issues in more detail with a member of staff who will be recommended by VS. Attempt to engage Traveller Education. Monitor plans for GRTHM.	Ratified December 2016
14.	Rosebery	23/11/16	SS	Attendance update Introduction LL	Acceptance LL by staff Use of restorative approaches across bases and its continuation	
15.	Pott Row	23/11/16	SS	Attendance update Building repairs Introduction LL	Guidance on reporting pupil progress to parents Improved physical environment	
16.	Lingwood	25/11/16	TM	New Governor; general visit	Concern transition at age 14 no appropriate educational setting to go on to.	Recommend to EMAT Board to extend Compass provision to KS4
17.	Locksley	5/12/16	CC	Discuss outcomes of attendance reviews	Keep attendance in mind for all gov.visits	
18.	Locksley	8/12/16	CC	Attend annual Amnestea event		

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19.	Locksley	8/12/16	CC	Progress of Behaviour tracker at external providers	Follow up summer term for progression	
20.	Locksley	8/12/16	LS/SS	SG Policy implementation Understanding and integration of equality and diversity into T&L	Need for Equality Action Plan for whole school Designated XLT member for SG and Equalities Introduction Governor's box at each base for pupil comments/suggestions.	EAP completed KW Voice of Child working party established and visits to bases programmed
21.	Standards Committee Scrutiny; ICT D&T Food Tech	14/12/16				
22.	Brooklands	14/12/16	LS/SS	Learning Ladders SG Policy Implementation Understanding and integration of equality and diversity into T&L	Need for Equality Action Plan for whole school Review of referrals to LA Designated XLT member for SG and Equalities Consistency of practice and approached	EAP completed Working party established KW
23.	Rosebery	15/12/16	SS	Christmas Lunch		
24.	Locksley	23/1/17	SC	Liaison with XLT	XLT Welfare Data collection training Off site tutoring strategy	
25.	Locksley	23/1/17	SC	Liaison with Primary Leaders	Funding primary MFL Moderation evidence	
26.	Standards Committee Scrutiny; Attendance KS3 Curriculum				Monitor attendance, esp Lxly Engt pupils. FEX level and use of alternative strategies Evaluation of pilot June 2017	Review with LM summer term Review summer term

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	PP				Clin Psch confirmation planned activities and reallocation funds where hours not delivered. PP review July 2017 Use of template for Sports Premium and Y7 Catch up grants from Sept 2017	Review Summer term
27.	SSSfN	19/4/17	LS	Safeguarding Compliance Checklist for Governors		
28.	Locksley	11/5/17	LS	Safeguarding response to OFSTED	Review SCR 13/6/17 Review Safeguarding Policy for 10/7/17 Review 1 month's referrals to Children's Services	KW/VS/LS 10/7/17 Working party estblished.
29.	DBS	9/5/17	SC	Monitor SEN Improvement plan	Review senior leaders to ensure SEN improvement plan Implemented	SC to visit all bases
30.	DBS	22/5/17	SC	Monitor priority 3 POAP	Ensure leaders analyse data Nominated staff member to ensure tracker used most effectively across all bases Thank involved staff	
31	Brooklands	22/5/17	SC	Monitor NOR, reintegrations and SEN		
32	Locksley	26/6/17	SS/NW	Monitor priority 1POAP		
33	Standards Committee Scrutiny; FEX data				Increasing FEX for LAC Consistent re introduction process Develop guidelines to establish appropriate days FEX	Incorporate in Autumn Behaviour Review

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	KS3 Curriculum				<p>Include Restorative process in review of Rewards and Relationship policy</p> <p>Monitor class differentiation</p>	Policy review due March 2019
34	Locksley		JC	Monitor Priority 2 POAP	<p>Attend T&L Meeting Oct 17</p> <p>Ensure gov monitoring visits check recent initiatives embedded</p> <p>Check improvement lessons judgement Dec 17</p>	
35	Drayton	30/6/17	LS	<p>Audit SCR</p> <p>Scrutinise random staff files for compliance</p> <p>Familiarity with process</p>	<p>Better organised staff files</p> <p>Accessibility staff training records</p> <p>System developed to ensure scrutiny of agency staff records</p> <p>Development more robust internal monitoring of SCR</p>	<p>Ongoing updating process in hand</p> <p>Once termly SW will check 3 random records to check for compliance</p>
36	<p>SEN update</p> <ul style="list-style-type: none"> • Brooklands 	3/7/17	SC/JC/NW	<p>Initial visit</p> <p>Monitor SEN</p> <p>FEX</p> <p>T&L</p>	None	
37	Earthsea	3/7/17	SS	Focus Teaching and Learning	<p>Routine recording staff injury- high numbers</p> <p>Impact staff absence on continuity and effectiveness of teaching</p>	

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					Monitor high number of FEXs – what further responses could be employed to address behavioural issues?	
38	Standards Committee Scrutiny	18/7/17		Student Trackers Primary Curriculum	Storage of trackers? Attend end of topic presentations if appropriate	